

June 13, 2017

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Ralph Dybdahl, Charles Liesinger, Dean Koch and Marc Dick.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the proposed Agenda. Motion made by Koch to approve the Agenda as sent. Second by Dybdahl and motion carried.

The minutes from the May 23, 2017 meeting were sent to Board members for review prior to publication. Motion made by Liesinger to approve the minutes for publication. Second Dybdahl and motion carried.

Commissioner Reports: none.

Mic Kreutzfeldt, Hwy Supt, presented Letting Authorization, Utilities Certificate, Right-of-Way Certificate for Project BRO 8044(08) PCN 02E2, bridge #44-211-190 on 263<sup>rd</sup> St, south of Lake Vermillion. Motion made by Dybdahl to authorize Chairman Gordon to sign same. Second made by Liesinger and motion carried. Kreutzfeldt presented four (4) utility permits for approval. Motion was made by Koch to authorize Chairman Gordon to sign 4 Electric Utility Permits for Southeastern Electric Cooperative. Scope of Projects: install URD under 447<sup>th</sup> Ave, install URD under 262<sup>nd</sup> St, bury underground wires on 255<sup>th</sup> St, and bury underground wires across 260<sup>th</sup> St. Second made by Liesinger and motion carried. The following quotes were received for unleaded gas: Stern Oil \$2.0414/gallon, Country Pride Coop \$2.072/gallon and Central Farmers' Cooperative \$2.09/gallon. Motion made by Liesinger to accept quote from Stern Oil. Second made by Koch and motion carried. Kreutzfeldt presented striping agreement with SDDOT. Motion made by Dybdahl to authorize Chairman Gordon to sign the 2017 Statewide County Pavement Marking Project Agreement. The total County's share of the project costs is \$42274.83 for approximately 55.60 miles of roads. Second made by Dick and motion carried. Kreutzfeldt reported that Clark Engineering was asked to refigure load ratings for bridges 44-010-185 & 44-160-068 with asphalt surfacing removed. Research found errors in their calculations during 2016 inspection cycle which will lower weight limits on both bridges in 2018. Time was spent reviewing the Annual Bridge Sufficiency Report. Current projects include chip sealing and mowing shoulders.

No drainage permits.

Motion made by Koch to convene as Planning Commission. Second made by Dick and motion carried.

Donald DeKnikker, Zoning Secretary, presented a plat for approval. Motion made by Dick, second Liesinger, and carried to approve the following resolution:

Approval of the Plat of Tracts 9E and 9F of Battle Creek Shores 2<sup>nd</sup> Addition in the South Half of the Southwest Quarter of Section 34 Township 102 North, Range 53 West of the Fifth Principal Meridian, McCook County, South Dakota, is hereby granted by the McCook County Planning Commission.

Approved this 13<sup>th</sup> day of June, 2017.

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County Planning Commission  
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

Brenda Strom, Executive Director Madison Housing & Redevelopment Commission, met with the Board to explain Section 8 Housing Voucher Program which assists with rent. At this time, the Madison Housing & Redevelopment Commission covers Lake and Miner counties. This Board is located in Madison and has approved Strom looking into a joint project including McCook County. Strom will now check with HUD office in Denver. Ed Kranz was present.

Alicia Petersen, 4-H Youth Advisor, introduced Stacey Sieverding, Office Assistant, to the Commission.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in May. Three Notices of Hospitalization were received from Avera McKennan Hospital (2017-22, 2017-25 and 2017-26). Two Notices of Hospitalization were received from Avera Queen of Peace Hospital (2017-23 and 2017-2017-24). A Hospital Request for Payment received from Avera Queen of Peace Hospital was denied because the individual has not applied for county assistance and an eligibility determination cannot be made based upon information provided by the Hospital (2017-11). Time was spent reviewing a burial expense survey including what other counties pay for these services.

Mark Norris, Sheriff, joined the meeting. Motion made by Koch to enter into Executive Session at 11:20 a.m. to discuss personnel issues. Auditor Sherman was also present. Second made by Dick and motion carried. Chairman Gordon declared out of Executive Session at 11:45 a.m. Motion made by Koch to accept letters of resignation from Dylan Hillestad effective 6/9/2017 and from Cole German effective 7/24/2017. Second made by Liesinger and motion carried. Motion made by Koch to set salary for an uncertified law enforcement officer at \$35,200 annually, effective this payroll period which began 6/5/2017. Second made by Dybdahl and motion carried.

The May Law Enforcement Report was noted and filed.

2017 Township Officer Bonds received from: CLERKS: James Miles, Ramsey; Norman Peterson, Brookfield; Richard Wobig, Sun Prairie; Bryan Bork, Pearl; Roland Loudenburg, Benton; Mark Eickman, Salem; Ken Krouse, Richland; Paul Smith, Montrose; Jeff Scott, Greenland; Ron Addy, Canistota; Jerome Tschetter, Emery; Keith Thrift, Jefferson; Lonnie Glanzer, Bridgewater; Kalyn Buse, Union; Mary Dick, Grant; Bonnie Schmidt, Spring Valley. TREASURERS: Judi Christensen, Ramsey; Ted Anderson, Brookfield; Tim Matthaei, Sun Prairie; Brad Schock, Pearl; Amelia Matthaei, Benton; Pat Gottlob, Salem; Troy Nelson, Richland; John Knox, Montrose; Tom Neuberger, Greenland; Gary Parry, Canistota; Thomas Kolbeck, Emery; Vernon Hofer, Jefferson; Robin Hofer, Bridgewater; Michael Weber, Union; Steve Richarz, Grant; Donita Davis, Spring Valley.

The following building permits were issued the month of May, 2017:

17-20	Golden View Hutterian Bretheren	grain bin/handle/31x26 building	SW4 Inc Streff's Add Tract 1 Ex Streff's Add Tract 2 & 3 Ex S385' of W550' N1020' 28-103-55
17-21	Crystal Kirchner	new basement & remodel home	S708' of E700' of W1310' of SE4 28-101-53 Ex N190' of E64'
17-22	Charles Stahl Farms LTD	120x80x19 shop	SE4 27-102-56
17-23	Jacqueline Wobig Living Trust	move in 30x64 shed/lean to	NE4 8-104-55
17-24	Justin Stofferahn	new home	Tract 1 Stofferahn's Add in S2SW4 36-102-53
17-25	Tuschen's M & W Inc	67x32x12 pole shed/lean to	E2NE4 34-103-55
17-26	Jeffrey & Karen Parham	30x85x15 hoop barn	N2SE4 4-101-54 Ex Tract 1 Parhams Add in N2SE4 4-101-54
17-27	Kenneth Darling	28x24x10 garage	Tract 1 of Nafziger's Add in SW4 18-103-56
17-28	Garry & Jill Holland	30x28x8 addition	S680' of E640' of NE4 19-103-53
17-29	Clinton & Stacy Erickson	14.16.5 chicken coop	E543' of N854' of Lot A in NW4 33-104-55

Auditor Sherman presented an updated County Rangeland Fire Protection Agreement and a resolution appointing Brad Stiefvater as the individual authorized to request assistance and be the point of contact. Motion made by Dybdahl, second by Liesinger, and carried, to authorize Chairman Gordon to sign both documents and adopt the following resolution:

#### RESOLUTION 2017-05

#### COUNTY RANGELAND FIRE PROTECTION

WHEREAS, pursuant to SDCL 41-20A a person designated by a Board of County Commissioners may request assistance for suppression of any range fire within the County; and

WHEREAS, the County agrees to pay reasonable costs for the direct fire suppression assistance from the State specifically requested by the County on any range fire, as set forth in SDCL 41-20A-11; and

WHEREAS, the State agrees to provide rangeland fire suppression assistance, pursuant to SDCL 41-20A-11; and

WHEREAS, the County agrees to provide to any Incident Management Team (IMT), which is managing a large fire within the county, a point of contact (POC) to work with the IMT on fire related issues.

THEREFORE BE IT RESOLVED,

**Brad Stiefvater, McCook County Emergency Management Director**  
**PO Box 309**  
**Salem SD 57058**  
**605-421-1302**

is appointed County Rural Fire Coordinator for McCook County. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of McCook County, in dealing with administrative matters such as burn bans, billings, or questions about the Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the McCook County Board of Commissioners.

Dated this 13<sup>th</sup> day of June, 2017.

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Steve G. Gordon, McCook County Board Chairman

ATTEST:

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Geralyn Sherman, McCook County Auditor

The May Clerk of Courts Report was noted and filed.

The May SEFP Report was noted and filed.

Motion made by Dick, second Liesinger, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 6/4/17:

Commissioners 1461.55 mileage 133.56; Auditor 2902.04; Treasurer 3588.04; States Attorney 2379.42; Custodian 1231.35; Dir of Equalization 4147.50; Register of Deeds 2916.04; Veterans Service Officer 196.00; Sheriff 8571.23; Contract Law 4730.76; Care of Poor 230.77; Welfare 98.00; Community Health Nurse Secretary 1176.23; Weed 1149.83; Drainage 307.69; Planning & Zoning 307.69. Jury fees & mileage 2336.04; SD Remittance Center, lab services 370.00, Animal Damage Control Fund 1595.64; A & B Business Solutions, toner cartridge 82.23, 2 monthly copier contracts 87.99; Advanced Systems, 2 monthly copier contracts 116.22; Affordable Auto Body, 2013 Ford Explorer labor & parts 5452.93; Agri-Energy, auto fuel 20.00; AutoEx, labor & parts 444.70; Card Service Center, ammunition 464.68, meal 16.13, 2-drawer file & stickers 278.69, black ink drum 160.99, dog food 41.28, body armor 414.50, auto fuel 35.40, belt 20.88, DARE pants 99.98, vest & vest supplies 306.34; Chesterman Co, water 70.00; City of Bridgewater, June ambulance appropriation 3311.92; Davison County Jail, April jail services 6650.00; Days Inn, Dir of Equalization conference lodging 522.00; Mike Fink, May expenses office supplies 157.30, mileage 633.78, telephone expenses 91.08; Galls LLC- DBA Neve's, 2 shirts 69.98, law enforcement supplies 55.58; Heiman Fire Equipment, recharge extinguisher 32.00; Kathryn Heumiller, service-drawing blood 100.00; Hillyard/Sioux Falls, janitorial supplies 111.58; Home Motel, care of poor lodging 65.00; Ilchuk Enterprises, new website design coding 1500.00; Inter-Lakes Comm Action, June CSW funds 701.83; Carol A Johnson, supplies for Judge Bjorkman's retirement open house 69.99; Larry's Food & Auto, law enforcement auto service 44.85; Carol Lauer, district meeting mileage 22.68; Lewis Family Drug, prisoner care 347.94; Lincoln County Treasurer, reimbursement of mental health expenses 47.00; Marco Technologies, monthly copier contract 37.86; McCook County EMS, June ambulance appropriation 8168.36; McCook County Publishers, publishing 739.64; McCook County Treasurer, postage 247.00; McCormick Motors, law enforcement vehicle service 1498.12; Dwayne McIntyre, weed eater battery 42.57; McLeod's Printing, office supplies 47.68; Microfilm Imaging Systems, scanning equipment rent 469.00; MidAmerican Energy, utilities 181.16; Mitchell Clinic, prisoner care 238.00; Neve's Uniforms & Equipment, law enforcement supplies 240.77; Noll Collection Service, lien collection fees 239.49; Alicia Petersen, mileage 118.44, cell phone reimbursement 30.00; Presto-X, food pantry pest control 35.00; Ramkota Hotel – Pierre, Officials spring workshop lodging 299.97; RBS Sanitation, garbage service 56.25; Record Keepers Inc,

vault box storage 19.25; Salem City, utilities 88.15; Salem Farmers Market, cups & napkins 27.16; Salem Sales, law enforcement auto fuel 191.71, lawn mower fuel 61.39 ; Santel Communications, USB cable 25.00; The Schneider Corp, 3<sup>rd</sup> qtr Beacon hosting 2265.00; SD Achieve, services for 5 residents 300.00; SDACO, budget training – workshop registration 105.00; Servall Towel & Linen, dust mop rent 33.60; Brenda Stadel, new website design 1500.00; Sturdevant's Auto Supply, supplies 9.27; Total Stop Food Store, care of poor - auto fuel 20.00; Triotel Communications, telephone/internet service 684.97, battery backup 205.36, battery backup service call 85.00; US Postal Service, post office box rent 636.00; VanDiest Supply, weed spray 1518.50; Verizon Wireless, cell phone service 211.06, internet modem service 255.68; Wash 'N' Go, car wash tokens 70.00; Xcel Energy, utilities 607.91; Zapp Hardware, supplies 272.05.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 6/4/17: Hwy Dept 18986.35. Boyer Trucks, heater core 64.30; Butler Machinery, parts 260.26; Card Service Center, lodging 67.81, gas 20.00, office supplies 171.34; Central Farmers' Cooperative, labor & supplies 109.09; Concrete Materials, asphalt 47318.32; Equipment Blades Inc, asphalt bit & washer 621.00; Fremar LLC, grass seed 275.00; GCR Tire Centers-TDS, used tire 168.75; Gessner Welding & Repair, supplies 40.60; Jebro Inc, liquid asphalt 9796.24; Lyle Signs, street signs 160.60; McCook County Treasurer, title transfer & plate 21.20; MidAmerican Energy, utilities 23.34; Northern Truck Equipment, dump body, wing & snow plow 64712.00; Northwestern Energy, utilities 10.00; Puthoff Repair, supplies 17.68; RBS Sanitation, garbage service 56.25; Salem City, utilities 122.85; Salem Lumber Co, supplies 550.62; Salem Sales used tire 17.50; SD Dept of Transportation, share of State projects 3038.88; Servall Towel & Linen, towel & mat rental 42.90; Southeastern Electric, utilities 33.00; Spencer Quarries, chips 1557.41; Sperling Repair, truck repair 212.50; Stern Oil, gas 15310.50; Sturdevant's Auto Supply, supplies 436.26; Triotel Communications, telephone/internet service 102.55; Verizon Wireless, cell phone service 96.19; Xcel Energy, utilities 462.41; Zapp Hardware, supplies 46.94.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Sioux Falls Two Way Radio, repeater minitor & cradle 561.99; Triotel Communications, 911 telephone service, 203.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 6/4/17: EDS Director 1351.85, travel expense 9.66. Brown & Saenger, toner cartridges 356.96; Brad Stiefvater, May mileage 79.38, external hard drive 54.99; Triotel Communications, telephone & internet service, 87.09.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 6/4/17: Sheriff Secretary/Dispatcher 173.08. Annette VanEmmerik, mileage – scam training 47.46.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging Systems, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 6/4/17: Dir of IRS, county share of FICA 3159.17 Medicare 738.86; SD Retirement System, county share of retirement contribution, 3294.53; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 5438.08.

The Auditor's Account with the County Treasurer for the month of May, 2017: deposits in banks, \$6,808,392.76; cash to deposit, \$1,225.95; checks to deposit, \$22,500.95; CC payments, \$1,297.90; Cash Items (postage) \$268.20; Treasurer's Cash, \$1,251.80; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$7,635,937.56. Dan Oakland, Alternative HRD, met with Commissioners to discuss HR services for the County, either by contract or on an as needed basis. Several department heads and employees were present and offered input. Following discussion, it was decided to have department heads meet with Oakland or another representative from his firm to begin process of gathering information in order to update personnel policy manuals and complete a salary assessment.

Laurie Schwans, Register of Deeds, met with the Commissioners to inform them that the Governor allowing state government offices to be closed on Monday, July 3. Schwans asked the Board if they'd consider closing county offices; noting that with State offices

closed, personnel won't be available if needed. Following discussion, the Board denied the request. The 4<sup>th</sup> of July holiday will be observed as usual.

Brad Stiefvater, Emergency Management, and the Commission discussed implementation of burn ban; no action taken at this time.

The meeting adjourned subject to call.

Dated this 13<sup>th</sup> day of June, 2017.

Steve G Gordon \_\_\_\_\_  
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County